



Department of Administration
Purchasing Division

Tom Barrett
Mayor

Sharon Robinson
Director of Administration

Rhonda U. Kelsey
City Purchasing Director

January 31, 2020

ADDENDUM NO. # 1

Bid #17148 – VSC for Background Checks
Original Closing Date: 02/06/2020 @ 2:00 PM CST
New Closing Date: 02/13/2020 @ 2:00 PM CST

NOTICE TO BIDDERS/PROPOSERS:

On 01/15/2020, you received notice of the above subject bid.

The closing date for Bid 17148 has been extended to Thursday, 02/13/2020.

Please note that effective January 31th, 2020, the Purchasing Agent responsible for coordinating the Citywide Bid #17148 Vendor Service Contract for Background Checks will no longer be Marina Litvinets. The Purchasing Agent responsible will now be Diana Herrejon. All correspondence shall be submitted to diherre@milwaukee.gov, in accordance with the "Bid Requirements" set forth in this Bid.

This certificate is to be signed and submitted with your bid response and returned before 2:00 PM of the closing date to the Department of Administration – Purchasing Division, Room 601, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

ANY ADDENDUM NOT RECEIVED BY 2:00 PM ON 02/13/2020 MAY RESULT IN BID REJECTION.

Sincerely,

Diana Herrejon

This is to certify that I/we have read the above [and the attachment](#) and have incorporated it in my/our bid.

DATE: _____ SIGNED: _____

NAME OF FIRM: _____

[File:](#)